



Fairmont State Athletic Hall of Fame Bylaws

Article I Name of Organization

The name of this organization shall be the **“Fairmont State Athletic Hall of Fame.”**

Article II Purpose

The **“Fairmont State Athletic Hall of Fame”** is established to pay tribute and give recognition to former athletes, coaches and others making exceptional contributions and/or meritorious service to the advancement of Fairmont State Athletics.

Article III Categories

Membership shall consist of athletes, coaches and others making exceptional contributions and/or meritorious service to Fairmont State Athletics.

A. Athletes

- Fairmont State athletic participation must be documented in department records
- A nominee must be a graduate of Fairmont State (note: this requirement may be waived by the selection committee)
- A five (5) year time period must occur from the date the nominee last participated in Fairmont State Athletics.
- While undergraduate athletic achievement is of prime importance, outstanding accomplishments after departing from Fairmont State may also be a factor in selecting nominees for inclusion in the Hall of Fame.

B. Coaches

- Fairmont State coaching records must be documented
- A five (5) year time period must occur from the date the nominee last coached at Fairmont State
- Former coaches, while serving on the Hall of Fame Committee, may not be considered for induction
- Considerations for selection include but are not limited to: recognition as an authority/leader, length and quality of coaching record, program growth, individual achievements.

C. Meritorious Service

- Nominees making exceptional contributions and/or service to the advancement of Fairmont State Athletics may be considered.

D. Posthumous Selection

- Deceased nominees shall be given equal consideration in all categories of “athletes, coaches and meritorious service.” To receive posthumous selection into the Fairmont State Athletic Hall of Fame the five (5) year waiting period may be waived.

Article IV Administration

- A. The Lettermen’s Association Board of Directors governs and administers the Fairmont State Athletic Hall of Fame within the guidelines set forth.
- B. The Athletic Hall of Fame Committee shall establish policies and procedures necessary for the functioning of the Fairmont State Athletic Hall of Fame.
- C. Membership on the Fairmont State Athletic Hall of Fame Committee consists of six (6) members:
 - 1. *Permanent Members*
 - a. Director of Athletics
 - b. Director of Sports Information (ex-officio, non-voting)
 - c. Current head coach
 - 2. *Other Members*
 - a. Three (3) Lettermen’s Association Board members
 - b. The Hall of Fame Committee is chaired by a Lettermen’s Association Board Member
- D. The first annual meeting of the Hall of Fame Committee will be called by the Director of Athletics.
- E. Voting Rights and Terms of Office:
 - 1. All members of the Hall of Fame Committee shall be voting members, unless otherwise stated.
 - 2. The current head coach and one Lettermen’s Association Board Member shall serve two-year terms.
 - 3. All appointees may succeed themselves for one term.
- F. Officers and Duties
 - 1. Chairperson:
 - a. Shall call committee meetings
 - b. Shall preside at all committee meetings
 - c. Shall approve all media and informational releases concerning the Fairmont State Athletic Hall of Fame
 - 2. Vice-Chairperson:
 - a. Shall perform the duties of the chairperson when so directed, or when the chairperson is unable to serve/attend
 - b. Shall perform additional duties as delegated by the chairperson, or as directed by the Lettermen’s Association Board of Directors
 - c. Shall prepare and distribute minutes

**Article V
Finances**

Any funds necessary to finance the Fairmont State Athletic Hall of Fame shall come from contributions made by interested individuals and/or organizations, and these funds shall be deposited into a special account within the Fairmont State Lettermen's Association.

**Article VI
Parliamentary Authority**

Parliamentary authority shall be Robert's Rules of Order.

**Article VII
Committees**

Committees shall be formed as deemed necessary by the Chairperson.

**Article VIII
Quorum and Majority**

- A. A quorum shall be more than one-half of the eligible of the Hall of Fame Committee Membership.
- B. A majority shall be one-half plus one of the votes cast.

Article IX

The Hall of Fame Committee is responsible for:

- 1. Receiving all Hall of Fame nominations
- 2. Reviewing all Hall of Fame nominations
- 3. Recommending Hall of Fame selections to the Lettermen's Association Board of Directors

Article X

These bylaws may be amended at any regular meeting of the Lettermen's Association upon recommendation by the Hall of Fame Committee. A minimum two-thirds affirmative vote of the eligible voting membership present is required for passage.

Notice of any expected bylaw amendments shall be included in the notice of the meeting sent to the Lettermen's Association Board members by the Hall of Fame Committee Chairperson.

8/14/05